

**EUROWEEK 2020**

**PROJECT TEMPLATES**

**TEMPLATES:**

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| *PROFESSIONAL INTER-UNIVERSITY MANAGEMENT FOR EDUCATIONAL NETWORKING* |

**PRIME Networking** SEB Bank

**Rue Royale 150 Koningstraat** Bank account: LV51UNLA0050023523597

**Bruxelles 1000 Brussel** IBAN: LV51UNLA0050023523597

**PROJECT POSTING TEMPLATE**

**Project Posting Date:** (date posted)

**Project Title:** For project posting the project can have a preliminary/working title, but no project number. The responsible Board member will provide the final project reference number once Project Remaking is completed.

**Contact Information:** Academic responsible for the project and the contact information for the Responsible Leader at the University: email the phone number is required.

**Project Purpose or Objectives:** A one or two-sentence statement that summarizes the specific topic and objectives of the project.

**Project Description:** A brief description of the project idea: up to 200 words that provides a summary the project.

Provide a short list of keywords.

**Keywords:** *(entrepreneurship, creativity, innovation, global, sustainable development)*

**Disciplines/Skills/Competencies Sought:** If you have a specificrequirement for thefor the members of the team that you are looking for in terms of their study field, please provide: e.g. students of Environmental Science, students of Management, students of IT, students of Marketing etc.

**PROJECT ABSTRACT TEMPLATE\***

**EW Project Abstract**

**Project Title** *(final)*

**EW Project Reference No.**

*(assigned by EW official)*

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| **Student Name 1**  **Student Name 2** School/affiliation 1st line of address 2nd line of address Last line, country *Students' email address* | **Student Name 1**  **Student Name 2** School/affiliation 1st line of address 2nd line of address Last line, country *Students’ email address* | **Student Name 1**  **Student Name 2** School/affiliation 1st line of address 2nd line of address Last line, country *Students’ email address* |

**ABSTRACT**

The project abstract submission should summarize, in one or two paragraphs of 300 words or less, the major aspects of the research study or project in a sequence that includes: 1) the overall objective or purpose of the study; 2) the research design or methods used; 3) findings or implications that may result from the study; 4) any conclusions and/or recommendations that may result, and 5) the contribution of this research to advances in the field or discipline.

A list of (up to 6) keywords should be provided at the end of the summary, formatted in italics.

*Keywords*: *template, paper, formatting, Euroweek, PrimeNetworking*

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\*Notes/Suggestions:

The abstract allows you to present your research topic, and major aspects of your study and written paper. For conferences this help attendees to decide which presentations they will attend. Therefore, enough key information [e.g., purpose, observations, insights, trends, etc.] should be included to make the abstract useful to someone who may want to learn more. Use the active voice when possible, but much of your abstract may require past tense when reporting on work already conducted. Write your abstract using concise, but complete sentences.

<http://libguides.usc.edu/writingguide/abstract>

**WRITTEN PAPER TEMPLATE (ACADEMIC JOURNAL FORMAT)**

**DOUBLE CLICK ON DOCUMENT TO ACCESS A WORKING WORD TEMPLATE**



**PROJECT POSTER TEMPLATE** *(Students should follow template but be creative in use of color, visuals and content)*

* Poster **design** will be decided and provided by the host, however, compulsory areas to include are:
  + Logos: Euroweek, hosting institution and Prime Networking
  + Content that must be there
    - Purpose/Objectives
    - Initial situation
    - Goal setting
    - Approach
    - Results
    - References – main references used on the poster (not of the whole project)
    - Logos of team members´ home institutions

