

## EXECUTIVE BOARD MEETING

### MINUTES

Online meeting

March 24, 2020

21:00-23:00 (Latvian time)

### ATENDEES

**Secretary:** Zane Rascevska (BA School of Business and Finance, Latvia)

**Managing director:** Sandra Kraze (BA School of Business and Finance, Latvia)

**The Board members present:**

1. Regina Schalinski (Brandenburg University of Applied Sciences, Germany)
2. Meryl Rosenblatt (Molloy College, United States)
3. Dimitrios Maditinos (International Hellenic University, Greece)
4. Regina Schalinski (Brandenburg University of Applied Sciences, Germany)
5. Jean Lecocq (ECAM Brussels Engineering School, Belgium)
6. Angels Xabadia (Universitat de Girona, Spain)

**The Board members excused:**

1. Charlotta Edlund (Mälardalen University, Sweden): proxy to Jean Lecocq (ECAM Brussels Engineering School, Belgium)

### AGENDA

**Agenda items:** Euroweek 2020 proposal S.Kraze

### MINUTES

**Agenda item 1:** Euroweek 2020 proposal **Presenter:** S.Kraze

#### Discussion:

S.Kraze informs that due to the introduction of strict travel restrictions was proposed to cancel Euroweek 2020 in International Hellenic University, Greece. Taking into consideration that many student teams have already started work on projects and they need grades, the Board members should decide on new Euroweek proposal.

To respect students the Board members propose the following suggestions:

1. To qualify for the project, teams must consist of at least 2 project countries;
2. Students continue to work on projects as usual in virtual teams;
3. Project teams have to hand in a written **paper, a poster** and a **recorded poster presentation**;
  - Written paper has to be handed in by Monday, April 27, 2020;
  - Poster has to be handed in by Tuesday, May 5, 2020;
  - Recorded poster presentations (5-10 min) have to be sent in by Tuesday, May 5, 2020.
4. Written papers will be evaluated by jury from International Hellenic University, Greece.
5. Posters and recorded poster presentations will be evaluated by PRIME Networking jury on Thursday, May 7, 2020.
6. The winners will be announced on Friday, May 8, 2020 in three nominations in each of the following categories:

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- Best paper;
- Best poster presentation;
- 7. Best written papers will be published in scientific journals;
- 8. Certificates and prizes will be provided by PRIME Networking.

**Decision:**

1. To continue work on projects.
  2. To inform PRIME Networking Secretary Zane Rascevka if the team will not participate in projects.
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**Mutually approved by**

**PRIME Networking-Networking Managing Director**

**S.Kraze**



**PRIME Networking-Networking Secretary**

**Z. Rascevka**

